



"Inspiring a love of lifelong learning"

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Dear parents/carers

10 September 2020

Transferring to Senior School September 2021

I am writing to inform you that the meeting regarding transfer to secondary school in September 2021 will be in a different format this year and will be held via Zoom. A meeting has been scheduled for **Monday 21st September at 6.00 pm** and you will receive an invite via email on this day inviting you to join. Please ensure we have your current email address so that you are able to receive the invite.

The purpose of the meeting is to support parents/carers with the secondary school application process and we are not allowed to advise you on your choice of school.

The right choice of secondary school is a shared decision within the family, hopefully meeting all the needs of the child and you as parents / carers as regards aspirations, journey commitments and the choice between co-education and single sex schools.

Along with this letter is a leaflet from the London Borough of Hillingdon giving details of how to obtain all the relevant information to assist you and your child in making the next very important decision in their school career **and** information on how to apply for a secondary school place.

Parents/carers have to apply online. If you need any support with this please email us at office@charvilleacademy.org as we are able to help you with this part of the process.

The closing date for applications is 31st October 2020 and offer day is 1st March 2021.

If you have any questions you can also email us at office@charvilleacademy.org

Yours sincerely

MRS N KELLY
Headteacher

