



“Inspiring a love of lifelong learning”

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Monday 4th January 2021

Dear Parents/Carers,

RE: Remote Education - January 2021

As you are aware from our previous correspondence from tomorrow the school has been instructed to open only to the children of critical workers, those who are vulnerable or have an EHCP. All other children are to access remote education from home.

We have put together the information below to support you in understanding what this remote education will look like.

Children in Nursery will continue to receive tasks and activity ideas via Class Dojo.

All children from Reception to Year 6 will access remote education via Google Classroom. Please note, education is a statutory right for children, and you should do your utmost to ensure your child can access and take part in their learning. Remote learning will cover their normal learning and if children are not taking part there will be gaps in their knowledge compared to their classmates.

Expectations:

- Staff will assign lessons daily via Google Classroom
- Staff will provide daily feedback sessions
- Children to complete daily assignments
- Children to attend daily registration
- Children attend daily feedback sessions.

On Day 1 (Tuesday 5th January)

Children will be allocated tasks to complete on Google Classroom. Please log in and complete these.

From Day 2 (Wednesday 6th January)

The children’s lessons will consist of a video of a recorded lesson similar to what they would experience in class. Accompanying this will be a task for the children to complete. This will be done through the online Google Classroom applications and children will need to submit their work when completed.

How long can I expect work to take my child each day?

Primary school-aged pupils	Minimum of 3 hours per day. Pupils are also expected to read on a daily basis for 20 minutes and practise key curriculum elements based on age. E.g. Phonics sounds, Times tables
Reception	In Reception this learning will be activity based.



Years 1 and 2	3 hours per day with a 20-minute small group feedback session with a member of staff.
Years 3, 4 and 5	3 hours per day with a 20-minute small group feedback session with a member of staff. Practise times tables weekly using Times Table Rock Stars.
Year 6	4 hours per day with a 20-minute small group feedback session with a member of staff.

Outline of day

9:00 – Morning registration

Children must join their class Google Hangout page for a morning registration - a link will be posted and clearly indicated. Staff will inform the class about their learning for the day and any additional information required.

9:20 onwards: Complete the assigned tasks

The children have their mornings to complete their assigned tasks. They should spend roughly an hour on each task as they would in class, and it should be completed to the same standard independently. Children can comment on the individual assignments to ask staff for help if they are stuck. They should also attempt the work even if they are unsure as the staff will be able to see what they have attempted and written down so far even if work is not submitted.

Breaks

The children are free to have any breaks from their learning as you see fit. Ideally, they should have a short break away from screens after each task is completed.

1:00 onwards- Afternoon Feedback Session

During the afternoon your child will be assigned a time. At this time, they must join the class Google Hangout (a link will be posted and clearly indicated) and take part in a feedback session with staff and a small group of classmates. During this session, the staff will provide feedback about the work completed the previous day and help if a child has not understood or struggled with their learning in the morning. This session will last for 20 minutes and children must logon promptly.

This is a very different period of learning and teaching for both the children and staff. We ask for your support and understanding at this time as staff develop their skills and fine tune the ways we present work in order to best support the learning of the children. We welcome any feedback and questions you may have in order to support this.

Yours sincerely,



Mrs N. Kelly

Headteacher

Troubleshooting Guide to some Key Problems

Problem	Solution
My child is stuck on the task or does not understand what they need to do	Children are able to comment on the individual tasks to let their teacher know they are having difficulties. Encourage your child to attempt the task as the teacher will be able to see what they have done even if they have not submitted it and provide feedback.
We only have one device, and my children need to attend registration sessions with their teachers	Teachers will be running the Registration session from 9:00 - 9:20am. This should allow time for multiple children to attend registration for their classes. Do not worry if you have multiple children and one child misses the registration session. We will be able to see they are completing work and talk to them when they attend the feedback session. We will follow up with a phone call to parents if we are concerned.
We only have one device and two of my children have their feedback session at the same time	Please send a message to the class teachers on Google Classroom to make them aware of this and we will move them to an alternative time slot.
I do not know/cannot find my child's login or password	Please check your messages on Class Dojo as these were sent to you in the Autumn Term. If you still cannot find this email the school on office@charvilleacademy.org with your child's name and class to request the information.
I am unable to login to the Google Classroom App on a phone or tablet device	The Google Classroom App requires the device to have a simple passcode on it in order to log in.
I do not know my child's login to Times Table Rock Stars/Numbots or Purple Mash	Please note the login for Times Table Rock Stars and Numbots are the same. If you do not have the required login, please email the school on office@charvilleacademy.org with your child's name and class to request the information.
I do not have the required technology to access Google Classroom	We gathered information in the Autumn Term of 2020 regarding families with limited access and will be contacting them regarding this. If your circumstance has changed please email the school on office@charvilleacademy.org
I have not signed up for Class Dojo	Please email the school on office@charvilleacademy.org with your child's name and class on the email address you wish to use, and we will send you an invitation to your child's account.
I have forgotten my Class Dojo password	We are unable to reset Class Dojo password for parents - You will need to click on the 'Forgotten My Password' link on the sign in page and reset your own password.