



"Inspiring a love of lifelong learning"

Headteacher: Mrs N Kelly

Deputy Headteacher: Mrs R Madar

Chair of Governors: Mrs S Ford

Bury Avenue, Hayes, Middlesex, UB4 8LF T: 020 8845 1707 / 3473 e: office@charvilleacademy.org www.charvilleacademy.org

2 x VACANCY

Permanent

SCHOOL MIDDAY SUPERVISORY ASSISTANT (SMSA)

Term time only: 6.25 hours per week – 11.55 – 1.10pm daily

Salary: £3,408.61 - £3,433.46

We have vacancies for two School Midday Supervisory Assistants (SMSA) to start as soon as possible.

You will:

- Be patient, friendly and approachable
- Be kind and caring
- Be firm and fair
- Be a good team player
- Have a positive outlook
- Have a Values based approach to managing all behaviours

If you are interested this position please email the school office (office@charvilleacademy.org) or speak to Mrs Finnan to request an application form

Closing date: Friday 3rd February 2023 5pm

Interviews: 9th February 2023

CVs will not be accepted.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to a DBS check.