



"Inspiring a love of lifelong learning"

Headteacher: Mrs N Kelly

Acting Deputy Headteachers: Mrs J Dunmall & Miss L Innes

Chair of Governors: Mrs S Ford

Bury Avenue, Hayes, Middlesex, UB4 8LF T: 020 8845 1707 / 3473 e: office@charvilleacademy.org www.charvilleacademy.org

Wednesday 4th October 2023

Parent/ Carer Consultation Evening – Wednesday 11th October 2023

Dear Parents and Carers

I am writing to inform you that Parent Consultation Evening for children in Reception – Year 6 will be held in school (face to face appointments only) on Wednesday 11th October.

The purpose of this meeting is to discuss how your child is progressing in all areas of their learning. Please note we will not be sharing data at this point in the academic year.

Please click on the link below; this will take you to a Google form for your child's class. Please select one 10-minute face to face slot.

<https://forms.gle/5X4GkpDXvRa81iiPA>

If you have more than one child in the school you will have received additional letters as we are issuing one letter per class and you will need to complete the form for each child. The form is live and will only show remaining slots. Once you have selected the time this is the confirmed appointment time. If your child attends our Nursery 30 hour provision you will also receive a separate letter as the booking process is different for our 30 hour children.

Mrs Aitken (Music) will also be available on the evening if you wish to discuss the progress of your child. No appointment will be required.

If you need any support please email us at: office@charvilleacademy.org. We thank you in advance for your support and patience.

Yours sincerely

MRS N KELLY
Headteacher