

"Inspiring a love of lifelong learning"

Headteacher: Mrs N Kelly Acting Deputy Headteachers: Mrs J Dunmall & Miss L Innes

Chair of Governors: Mrs S Ford

Bury Avenue, Hayes, Middlesex, UB4 8LF T: 020 8845 1707 / 3473 e: office@charvilleacademy.org www.charvilleacademy.org

VACANCY

Permanent

SCHOOL MIDDAY SUPERVISORY ASSISTANT (SMSA) To support our Specialist Resources Provision (SRP)

Term time only: 8.75 hours per week – 11.55am -1.40pm

Salary: £4,828.15

We have vacancy for an SRP SMSA to start in January 2024

You will:

- Be patient, friendly and approachable
- Be kind and caring
- Be firm and fair
- Be a good team player
- Have a positive outlook
- Have a Values based approach to managing all behaviours
- Be supportive of children with special educational needs

If you are interested in this position, please email the office or speak to Mrs Finnan to request an application form.

Closing date: Friday 24th November 2023 – 5pm Interviews: Wednesday 29th November 2023

CVs will not be accepted.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to a DBS check.



















