



"Inspiring a love of lifelong learning"

Headteacher: Mrs N Kelly

Deputy Headteacher: Mrs R Madar

Chair of Governors: To be appointed at a Full Governing Body meeting on the 14/9/22

Bury Avenue, Hayes, Middlesex, UB4 8LF T: 020 8845 1707 / 3473 e: office@charvilleacademy.org www.charvilleacademy.org

1st September 2022

Dear Stakeholder

Charville Academy: Proposal document to open a Specialist Resource Provision in September 2023

The Governors and Senior Leadership Team at Charville Academy will provide 16 places for children with Educational Health Care Plans that specify Autism (ASD).

The proposed change will not affect the current pupils or those who choose to accept an offer for a place in September 2023. All current and future parents/carers and any other interested stakeholders can make comments on this proposal, information on how you can do this is detailed at the end of this letter, under the section titled "How to make your views known".

Background

Charville Academy is a primary Academy in the London Borough of Hillingdon for pupils aged 3 - 11. It has a 'Good' rating from Ofsted from the most recent inspection in April 2017. The school has a Reception year published admission number (PAN) of 90 and this is reducing to 60 with effect from September 2023.

A Specialist Resource Provision (SRP) Unit can be defined as 'a mainstream school teaching space where places are reserved for children who have a specific type of Special Educational Needs and Disabilities (SEND) which requires an Education, Health and Care Plan (EHCP), and who are taught mainly within mainstream classes; but require a base and some specialist facilities within the school concerned'.

Specific Proposal

To establish an SRP Unit for children requiring additional support for Autism (ASD) at Charville Academy

The SRP will build up its pupil numbers over a time frame (to be confirmed with the local authority), up to a capacity of 16 children.

Children will have an EHCP, and will be admitted in addition to the schools PAN.

All pupils will be on the school roll of Charville Academy.

The SRP will be located in specialist, dedicated accommodation within the Charville Academy building. This will consist of dedicated classrooms, a therapy room and external space. The school has identified an area of its site that can be used for this facility without a negative effect on its current educational offer.



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The SRP will have a member of staff designated as the SRP leader. The structure of the staff will develop as the unit grows. Ultimately the management and responsibility will lie with the Headteacher.

The governors of Charville Academy will have oversight of the SRP.

How To Make Your Views Known

The consultation will run from Monday 5th September 2022 to midday on Monday 3rd October 2022. All stakeholders are invited to submit comments in writing about the proposal to:

SRP Consultation
Charville Academy
Bury Avenue
Hayes
Middlesex
UB4 8LF

Or email to: office@charvilleacademy.org (title email **SRP Consultation Charville Academy**)

For the duration of the consultation the Charville Academy website will display the following documents:

- Stakeholder letter
- School website: charvilleacademy.org
- School email: office@charvilleacademy.org
- Lead Contacts: Mrs N Kelly (Headteacher), Mr M Wilkinson (School Business Manager)

Stakeholders are deemed to be:

- Parents/carers of children aged between 3 and 11 years of age
- All other admission authorities within the relevant area
- Hillingdon Education Authority
- Regional Schools' Commissioner
- Any adjoining neighbouring local authorities where the admission authority is the local authority
- Other persons in the local area who may have an interest in the proposed new arrangements

Yours sincerely



Mrs Nicola Kelly (Headteacher) and Mr Matthew Wilkinson (School Business Manager)