



*"Inspiring a love of lifelong learning"*

**Headteacher: Mrs N Kelly**  
**Deputy Headteachers: Mrs J Dunmall & Miss L Innes**  
**Chair of Governors: Mrs S Ford**

Bury Avenue, Hayes, Middlesex, UB4 8LF T: 020 8845 1707 / 3473 e: [office@charvilleacademy.org](mailto:office@charvilleacademy.org) [www.charvilleacademy.org](http://www.charvilleacademy.org)

**Monday 30<sup>th</sup> September 2024**

Dear Parents and Carers of 5M

**Parent/ Carer Consultation Evening – Wednesday 9<sup>th</sup> October 2024**

I am writing to inform you that Parent Consultation Evening for children in Reception – Year 6 will be held in school (face to face appointments only) on Wednesday 9<sup>th</sup> October.

The purpose of this meeting is to discuss how your child is progressing in all areas of their learning. Please note we will not be sharing data at this point in the academic year.

Please click on the link below; this will take you to a Google form for your child's class. Please select one 10-minute face to face slot.

<https://forms.gle/F3qy7vjb39DrKFgF6>

*If you have more than one child in the school you will have received additional letters as we are issuing one letter per class and you will need to complete the form for each child. The form is live and will only show remaining slots. Once you have selected the time this is the confirmed appointment time.*

If you need any support, please email us at: [office@charvilleacademy.org](mailto:office@charvilleacademy.org). We thank you in advance for your support.

Yours sincerely

**MRS N KELLY**  
Headteacher



