



"Inspiring a love of lifelong learning"

Headteacher: Mrs N Kelly
Deputy Headteachers: Mrs J Dunmall & Miss L Innes
Chair of Governors: Mrs S Ford

Bury Avenue, Hayes, Middlesex, UB4 8LF T: 020 8845 1707 / 3473 e: office@charvilleacademy.org www.charvilleacademy.org

TRANSFER TO SECONDARY SCHOOL IN SEPTEMBER 2026

Dear Parents / Carers

7th July 2025

I am writing to inform you that a meeting has been arranged for Tuesday 9th September at 6pm in the Lower Hall to discuss your child's transfer to secondary school in **September 2026**. The purpose of the meeting is to support parents/carers with the secondary school application process and we are not allowed to advise you on your choice of school.

Please note the right choice of secondary school is a shared decision within the family, hopefully meeting all the needs of the child and you as parents / carers as regards to aspirations and journey commitments.

Applications for Starting Secondary in September 2026 will open from 1 September 2025 via eAdmissions). Parents will not be able to apply until this date. The flyer has been attached and is being shared with you at this stage so that families can be made aware of the upcoming open evenings.

Parents/carers have to apply online. Internet access is available at local libraries should you not have internet access and if you require support with the application please see a member of school staff.

We look forward to seeing everyone on that evening to do all we can to support you at this very crucial time.

The closing date for applications Friday 31st October 2025 and offer day is Monday 2nd March 2026.

Yours sincerely

MRS N KELLY
Headteacher

