



"Inspiring a love of lifelong learning"

Headteacher: Mrs N Kelly

Deputy Headteachers: Mrs J Dunmall & Miss L Innes

Chair of Governors: Miss H O'Brien

Bury Avenue, Hayes, Middlesex, UB4 8LF T: 020 8845 1707 / 3473 e: office@charvilleacademy.org www.charvilleacademy.org

Dear Parents/Carers

25th September 2026

CONSULTATION MEETING – AUTUMN TERM **The Hub children**

I am writing to inform you that Parents' Evening will take place on Wednesday 7th October from 3.30 – 8.30pm. All appointments will be face to face. There will be no other dates available so please keep this date free.

At the consultation meeting the following information will be shared:

- Information regarding current progress and attainment in Reading, Writing and Maths
- Details of any additional provision your child is having
- Future areas of development for all curriculum areas
- What you can do to support your child
- Your child's attendance.

You will be able to book your slot on Arbor from Monday 28th September. The appointments will go live at 7pm and close at 2.30pm on 6th October. If you are more than 5 minutes late arriving at the classroom for your appointment it will not be honoured. To support you with this please allow time between appointments and to move around the building if you are booking for more than one child.

We will be sending a notification alerting you when the booking system is live so please ensure your In-app notifications are enabled.

If you or your child have an allergy or medical condition that could affect your safety, please ensure you bring any necessary prescribed medication with you to the event.

Members of the Senior Leadership Team will be available on site during the evening should you wish to discuss any matters with us.

Yours sincerely

MRS N KELLY

Head Teacher

