



"Inspiring a love of lifelong learning"

Headteacher: Mrs N Kelly

Deputy Headteacher: Mrs R Madar

Chair of Governors: Mr D Coleshill

Bury Avenue, Hayes, Middlesex, UB4 8LF T: 020 8845 1707 / 3473 e: office@charvilleacademy.org www.charvilleacademy.org

22 May 2020

Dear Parents/ Carers

Return to School - Educational Health Care Plan Children In Years 2,3 4, & 5

As you are aware, we are planning to return to school on Monday, 1st June 2020 and this only includes certain year groups: Nursery, Reception Year 1, Year 6, all children with Educational Healthcare Plans and all children with assigned social workers.

To facilitate the social distancing for dropping off the children and the collection of the children we have organised various points of entry and staggered times.

The dropping off time for your child will be between 8.40 am and 8.50 am and collection between 3.00 pm and 3.10 pm.

Please come through the pedestrian gate at the front of the school and the drop off point for your child is main reception. When you proceed to the drop off area you will not be able to enter the building. When you have dropped your child, please respect social distancing by proceeding straight out of the same gate.

Your child has been allocated to a group.

The children will leave the same way so please come to the same point at the end of the day and collect your child and exit via the pedestrian gate quickly to facilitate social distancing.

We are really looking forward to welcoming your children back to school and hope that they are excited to come in again.

Take care and stay safe.

Yours sincerely

Mrs Kelly
Headteacher

